

RATING SCALE*

	TASK ACHIEVEMENT (Content, Relevance)	COHERENCE & COHESION (Organisation, Linking)	GRAMMAR (Range, Accuracy)	VOCABULARY (Range, Accuracy)
7	<ul style="list-style-type: none"> all content points elaborated most¹ content points fully elaborated 	<ul style="list-style-type: none"> ideas are organised logically throughout the text uses varied complex and appropriate linking correctly 	<ul style="list-style-type: none"> good range, uses some complex structures the majority of sentences are error-free; text contains only minimal errors that do not interfere with comprehension 	<ul style="list-style-type: none"> good range; varied formulation to avoid repetition the majority of sentences are error-free; text contains only minimal errors that do not interfere with comprehension
6	some features of 7 and some features of 5			
5	<ul style="list-style-type: none"> all content points included most¹ content points elaborated 	<ul style="list-style-type: none"> ideas are generally well organised uses basic but appropriate linking correctly and attempts at more complex linking 	<ul style="list-style-type: none"> sufficient range, uses simple structures and attempts at more complex ones text contains occasional errors but it is clear what they are trying to express 	<ul style="list-style-type: none"> sufficient range; can express ideas effectively and attempts at wider range text contains occasional errors but it is clear what they are trying to express
4	some features of 5 and some features of 3			
3	<ul style="list-style-type: none"> most¹ content points included two content points elaborated 	<ul style="list-style-type: none"> ideas are loosely organised uses basic linking; some may be incorrect or repetitive 	<ul style="list-style-type: none"> basic range; uses only simple structures text contains frequent errors that can cause some difficulties for the reader 	<ul style="list-style-type: none"> basic range; lexical gaps and repetition occur text contains frequent errors that can cause some difficulties for the reader
2	some features of 3 and some features of 1			
1	<ul style="list-style-type: none"> most¹ content points omitted no elaboration on points covered considerable irrelevance 	<ul style="list-style-type: none"> there is a lack of organisation lack of linking; or linking severely distorts the meaning 	<ul style="list-style-type: none"> no range, only simple structures attempted text contains frequent errors that severely distort the meaning 	<ul style="list-style-type: none"> no range; vocabulary too basic to express ideas adequately text contains frequent errors that severely distort the meaning
0	totally irrelevant OR too little language for assessment			

¹ most: 3 out of 4 content points

IMPRESSION OF GENERAL QUALITY:

2	Appropriate genre, format, style; text fulfils its purpose completely;
1	Few minor genre and/or format problems; style problems; text may not fully fulfil its purpose;
0	Several minor or major genre and/or format problems; style problems; text fails to fulfil its purpose;

* Version updated November 2023; For examples and further issues see *benchmarking scripts* and *Q&A* / www.isb.bayern.de

Guidelines for Raters

TASK ACHIEVEMENT	
Check	Look for
<i>Depth of coverage</i> <ul style="list-style-type: none"> Which content points are included? Which content points are elaborated? Which content points are fully elaborated? Is the content relevant to the task? 	<ul style="list-style-type: none"> details or thoughts that add relevant information to a content point irrelevant details or thoughts
COHERENCE AND COHESION	
Check	Look for
<i>Organisation and linking of ideas</i> <ul style="list-style-type: none"> Is the text coherent? Is the text cohesive? 	<ul style="list-style-type: none"> logical organisation of the text as a whole, of paragraphs and of ideas topic sentences introducing a content point varied and appropriate linking
GRAMMAR	
Check	Look for
<i>Grammar range</i> <ul style="list-style-type: none"> Is there a range of grammar structures? <i>Grammar accuracy</i> <ul style="list-style-type: none"> Is the grammar used accurately? 	<ul style="list-style-type: none"> variety of simple structures and some complex structures proportion of basic and complex structures, and attempted ones distorted meaning
VOCABULARY	
Check	Look for
<i>Lexical range</i> <ul style="list-style-type: none"> Is there a range of vocabulary items? <i>Lexical accuracy</i> <ul style="list-style-type: none"> Is the vocabulary used accurately? 	<ul style="list-style-type: none"> variety of words and expressions used more complex words, chunks and expressions, and attempted ones use of synonyms and paraphrases to avoid repetition or lexical gaps words used (in)accurately in terms of word choice (meaning), spelling, capitalisation
IMPRESSION OF GENERAL QUALITY	
Check	Look for
<i>Overall impression</i> <ul style="list-style-type: none"> Is the genre appropriate? Is the style appropriate? 	<ul style="list-style-type: none"> text features that help identify the genre (e.g. greeting and signing off in a letter) genre specifications (tone, style, audience, purpose) the text as a whole (beginning, middle, ending)

Linking Devices

PURPOSE	BASIC	COMPLEX
time	before, then	afterwards, as soon as, meanwhile, until, at the same time, after a few hours...
sequence	before, then, next, after	to start/begin with, at the beginning, afterwards, as soon as, first(ly), ... second(ly), ... third(ly), last, finally, at the end
addition	and, also	as well as, besides, furthermore, moreover, in addition, not only ... but also
cause/reason	because	as, since, this is why, due to, for this reason, therefore
illustration/ exemplification	for example	for instance, to illustrate, that is, namely, such as
paraphrase	this/that is	in other words, that is to say, to put it another way
contrast	but	although, even though, however, whereas, in contrast, on the one hand ... on the other hand, neither ... nor
comparison	just like	in comparison, similarly, likewise, equally
concession	of course	naturally, yet, still, however, although, nevertheless
result	so	as a result, therefore, as a consequence, consequently
conclusion/ summary	so	all in all, on the whole, in brief, summing up, to sum up, in the end, to conclude, in conclusion

Grammar Structures

SIMPLE	COMPLEX
basic tenses simple present, simple past, imperative, present progressive going-to-future, will-future modals (<i>can, could</i>) direct speech basic sentences affirmative sentences negative sentences interrogative sentences adjectives	complex tenses present perfect, present perfect progressive past perfect, past progressive timetable future, present progressive with future meaning modals with perfect (<i>could have done</i>) auxiliaries reported speech, indirect questions complex sentences, subordinate structures passive constructions relative clauses, contact clauses conditional sentences (<i>if</i>) comparative forms, superlatives gerunds, participle constructions* adverbs

* optional / not compulsory