

Erasmus+ learning agreement

Project Code:

1. Purpose of the learning agreement

This learning agreement defines the conditions and expected outcomes of a learning mobility organised within the framework of the Erasmus+ programme. Parties in this agreement shall abide by the programme's rules and quality standards.

2. Information about the learning mobility

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| Field | Vocational education and training |
| Activity type: | Short-term learning mobility of VET learners |
| Mode: | Physical |
| Start date: | 20/04/2024 |
| End date: | 04/05/2024 |

3. Parties to the learning agreement

The learning agreement is concluded between the participant in the learning mobility, the sending organisation and the hosting organisation.

3.1. Participant in the learning mobility

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| Full name: | |
| Address: | |
| Email: | |
| Phone number(s): | |

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|---|--|
| Participant's legal guardian full name: | |
| Address: | |
| Email: | |
| Phone number(s): | |

| | |
|---|--|
| Participant's legal guardian full name: | |
| Address: | |
| Email: | |
| Phone number(s): | |

3.2. Sending organisation

| | |
|--------------------|--|
| Organisation name: | |
| Address: | |

3.3. Hosting organisation

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| Organisation name: | |
| Address: | |

4. Learning context

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| At the sending organisation, the participant is currently enrolled in: | |
| Title of the qualification / profession: | Industrial clerk |
| School year / grade: | 11 th grade |
| Level in the European Qualifications Framework: | Level 4 |

5. Learning outcomes

The parties have agreed that the following learning outcomes should be achieved during the learning mobility:

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| Outcome 1: Further training | |
| Relevant subject, skill or competence: | Expertise in the areas digital learning, social learning and political education |
| Description: | <ul style="list-style-type: none"> • in-depth knowledge in the fields of digital learning, social learning and political education regarding Europe • insight into a Danish vocational school • getting to know innovative methods • in-depth knowledge as well as reflection through discourse on current issues concerning the vocational training |

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| Outcome 2: Professionalisation | |
| Relevant subject, skill or competence: | Expertise in the occupational area of an industrial clerk |
| Description: | <ul style="list-style-type: none"> • in-depth knowledge in the professional field of an industrial clerk • insight into a Danish work system • getting to know innovative methods • reflection through discourse on the occupational area of an industrial clerk |

| Outcome 3: Strengthening intercultural competence | |
|--|--|
| Relevant subject, skill or competence: | Intercultural competence |
| Description: | <ul style="list-style-type: none"> • increasing one's understanding and openness to other countries and cultures • becoming aware of intercultural differences in expectations and behaviour and apply these skills when working in international teams, in professional contacts with international partners, but also in private situations where students meet people from other cultures • anticipating possible cultural differences and communicate effectively with foreign participants |

| Outcome 4: Strengthening internationalisation | |
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| Relevant subject, skill or competence: | Internationalisation |
| Description: | <ul style="list-style-type: none"> • insights into the organisation and working methods at the Danish school and internship company • comparison of the knowledge acquired in Germany with the working methods and processes in the partner organisation and internship company, thus expansion of the participants' repertoire of activities • international perspective on current developments • international orientation in professional issues |

| Outcome 5: Improvement of language skills | |
|--|---|
| Relevant subject, skill or competence: | English language proficiency |
| Description: | <ul style="list-style-type: none"> • use of basic and complex English language in the planning, execution and control of specialised tasks • improvement of communicative skills in the foreign language English through exchange on specialised topics • expansion of terminology |

| Outcome 6: Self-competence in organising the stay | |
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| Relevant subject, skill or competence: | Self-competence |
| Description: | <p>The participant will be involved in the organisation of the stay. In addition, the participant's personal self-competence is developed through self-organisation on site and situational reactions to various events.</p> <p>The participant can organise herself according to the situation, fit into a social environment and cope with situations that arise. This results in a goal-orientated ability to act, which increases the participant's independence both in the world of work and in life abroad.</p> |

6. Learning programme and tasks

To achieve the agreed learning outcomes, the participant will complete the following activities and tasks during their mobility activity.

Activity / task 1: Assignment on the Danish vocational education system and digital learning methods

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| Description: | <ul style="list-style-type: none"> • The participant will get a basic understanding on how the Danish vocational education system works. She will listen to a presentation on the Danish vocational education system given by Danish students. During an internship the student will get to know a company where Danish students might work after finishing the basic programme at vocational school. • While working in a group with Danish students, the participant will find out what digital learning methods are used by the Danish students. • The participant will do an assignment and present the course of the mobility, how the Danish vocational education system works and her experience with digital learning when she is back at vocational school in Germany. |
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Activity / task 2: Presenting the training company

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| Description: | The participant will present her training company to the Danish students. The presentation will be held alone or with other participants from Germany as a group. |
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Activity / task 3: Project "Travelling across Europe"

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| Description: | <ul style="list-style-type: none"> • In a group of Danish and German students, the participant will be planning a round trip through Europe using the Interrail offer and discussing the corresponding planning steps before the start. • The groups will determine the itinerary themselves according to certain guidelines and will be confronted with some organisational problems that they will have to face. • After presenting their results, the students will reflect on the special features of Europe, on the motto of the European Union "<i>United in Diversity</i>" and the opportunities that the European Union offers them. |
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Activity / task 4: Doing an internship

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| Description: | <p>The participant is doing an internship at a Danish company. She is following an employee and carrying out tasks independently whenever possible.</p> <p>She is able to adapt to the regulations that arise in the workplace.</p> |
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Activity / task 5: Communication

Description:

The participant communicates with people in the host organisation's environment via various channels and in a manner appropriate to the target group.

7. Monitoring, mentoring and support during the activity**7.1. Responsible persons at the hosting organisation**

The following person(s) at the hosting organisation are tasked with introducing the participant to their activities and tasks at the hosting organisation, providing practical support, monitoring their learning progress, supporting them to achieve the expected learning outcomes, and helping them to integrate into the daily routines and the social context at the hosting organisation.

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|-------------------|--|
| Full name: | |
| Job title: | |
| Email: | |
| Phone number(s): | |
| Responsibilities: | |

7.2. Responsible persons at the sending organisation

The following person(s) at the sending organisation are tasked with following the participants' progress and providing content or practical support from the side of the sending organisation.

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|-------------------|--|
| Full name: | |
| Job title: | |
| Email: | |
| Phone number(s): | |
| Responsibilities: | |

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|-------------------|--|
| Full name: | |
| Job title: | |
| Email: | |
| Phone number(s): | |
| Responsibilities: | |

7.3. Accompanying persons

The following person(s) will accompany the participant during their mobility period:

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|------------|--|
| Full name: | |
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|----------------------------|--|
| Position or qualification: | |
| Email: | |
| Phone number(s): | |
| Responsibilities: | |

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|----------------------------|--|
| Full name: | |
| Position or qualification: | |
| Email: | |
| Phone number(s): | |
| Responsibilities: | |

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|----------------------------|--|
| Full name: | |
| Position or qualification: | |
| Email: | |
| Phone number(s): | |
| Responsibilities: | |

7.4. Mentoring and monitoring arrangements

As a minimum, the monitoring and mentoring arrangements will include the following activities:

- accompanying the presentations and project at the hosting organisation
- regular participant meetings with review of learning outcomes and exchange on completed tasks
- consultations between the mentors at the hosting and sending organisation

8. Evaluation of learning outcomes

After the mobility activity, the participant's learning outcomes will be assessed in the following way:

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| Evaluation format: |
| The participant reflects on and documents the gain in competence on the basis of self-assessments before and after the mobility. An increase of at least one grade level is expected. The participant will also give a presentation on the Danish vocational education system and digital learning when we are back in Germany. The accompanying teachers will give feedback on the project work and the presentations on the training companies. The English teacher will give feedback on the presentation held in front of the German class after the mobility. |

Evaluation criteria:

The school grades before and after the mobility are used as a criterion. An increase of at least one grade level in at least one category is expected. The participant will also be evaluated by the teachers based on how well she carried out her assignments.

Evaluation procedures:

The participant evaluates on the basis of self-assessments. In addition, the accompanying teachers evaluate the student's performance and discuss any recognisable deviations with her during the mobility. The English teacher will evaluate the learning outcome based on the presentation at the sending organisation after the mobility.

9. Recognition of learning outcomes

The learning outcomes attained by the participant will be recognised in the following way:

Recognition conditions:

Formal recognition of the learning outcomes is provided for via the Learning Agreement document. If the participant actively takes part in the whole programme, she will receive a Europass Mobility document.

Recognition procedures:

The sending organisation will be responsible for the recognition process as described above. The recognised learning outcomes are going to be registered in the Europass Mobility document.

Recognition documentation:

The learning outcomes are recognised via the Learning Agreement document and confirmed in the Europass Mobility document. The Learning Agreement is given to the participant as an original or as a copy before the mobility and is also archived with the project documents. The Europass Mobility document will be given to the participant by the end of the school year 2023/2024 and will also be archived with the project documents.

10. Reintegration at the sending organisation

Following the completion of the mobility period, the participant will be reintegrated at the sending organisation in the following way:

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| Reintegration destination: |
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| The student will continue her education in the same school and grade and at the same company. |
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| Reintegration conditions: |
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| Immediately on return, the student will independently catch up with the curriculum of the sending organisation. |
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11. Additional provisions

Not applicable

12. Signatures

The signatories confirm that they understood and approve the content of this agreement.

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|--------------------|--|
| Participant | |
| Full name: | |
| Date and place: | |
| Signature: | |

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| Participant's legal guardian | |
| Full name: | |
| Date and place: | |
| Signature: | |

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|---------------------------------|--|
| For sending organisation | |
| Full name: | |
| Position: | |
| Date and place: | |
| Signature: | |

| | |
|---------------------------------|--|
| For hosting organisation | |
| Full name: | |
| Position: | |
| Date and place: | |
| Signature: | |

Erasmus+ learning agreement – Short-term learning mobility of VET learners

Mobility ID:

Project code:
