

Erasmus+ learning agreement

Project Code:

1. Purpose of the learning agreement

This learning agreement defines the conditions and expected outcomes of a learning mobility organized within the framework of the Erasmus+ program. Parties in this agreement shall abide by the program's rules and quality standards.

2. Information about the learning mobility

Field	Vocational training
Activity type:	Jobshadowing
Mode:	physically
Start date:	13/04/2024
End date:	20/04/2024

3. Parties to the learning agreement

The learning agreement is concluded between the participant in the learning mobility, the sending organization and the hosting organization.

3.1. Participant in the learning mobility

Full name:	
Address:	
Email:	
Phone number(s):	

3.2. Sending organisation

Organisation name:	
Address:	

3.3. Hosting organisation

Organisation name:	
Address:	

4. Learning context

At the sending organisation, the participant is currently enrolled in:	
Title of the qualification / profession:	Teacher
School year / grade:	Teacher for electrical professions
Level in the European Qualifications Framework:	7

5. Learning outcomes

The parties have agreed that the following learning outcomes should be achieved during the learning mobility:

Outcome 1: Professional development, professionalization	
Relevant subject, skill or competence:	Expertise in the field of digital learning
Description:	<ul style="list-style-type: none"> - in-depth knowledge in the field of digital learning, - insight into a foreign school and work system, - getting to know innovative methods, in-depth knowledge as well as reflection through discourse on current professional issues

Outcome 2: Strengthening intercultural competence	
Relevant subject, skill or competence:	Intercultural competence
Description:	<ul style="list-style-type: none"> - Broadening one's own understanding and openness to other countries and cultures. - Raising awareness of intercultural differences in expectations and behaviours and applying these skills when working in international teams, in professional contact with international partners, but also in private situations where one encounters people from other cultures. Anticipatory consideration of possible cultural differences and effective communication with foreign stakeholders.

Outcome 3: Strengthening Internationalization

Relevant subject, skill or competence:	Internationalization
Description:	<ul style="list-style-type: none"> - Insights into the organization and working methods at the foreign institution. - Comparison of the knowledge acquired in Germany with the working methods and processes in the partner institution and thus expansion of the repertoire of actions of the participant(s) - an international perspective on current developments - networking and international orientation in profession related issues

Outcome 4: Improvement of language skills

Relevant subject, skill or competence:	Foreign language proficiency
Description:	<ul style="list-style-type: none"> - Use of elementary linguistic means in the planning, implementation, and control of specialist tasks - Improvement of communication skills in a foreign language through exchange on profession related topics - Expansion of profession related vocabulary

Outcome 5: Self-competence in the design of the stay

Relevant subject, skill or competence:	Self-competence
Description:	<ul style="list-style-type: none"> - The participant will be involved in the organization of the stay. In addition to the self-organization on site and the situation-appropriate reaction to various events, the personal self-competence of the participant is built up. - The participant can organize himself according to the situation, fit into a social environment and cope with situations that arise. This creates a goal-oriented competence that increases the independence of the participant both in the world of work and in the foreign world.

6. Learning programme and tasks

To achieve the agreed learning outcomes, the participant will complete the following activities and tasks during their mobility activity.

Activity / task 1: Professional training	
Description:	The participant acquires new knowledge in exchange with the partner organization and continues to educate himself in the above-mentioned subject area by applying new methods and working methods.

Activity / task 2: Networking	
Description:	The participant contributes to international networking and the establishment of cross-border cooperation.

Activity / task 3: Communication	
Description:	The participant communicates with people in the vicinity of the receiving institution via various channels and in a way that is appropriate for the target group.

Activity / task 4: Reflection	
Description:	The participant reflects on his or her competence acquisition by means of a competence assessment form before and after mobility.

Activity / task 5: Documentation	
Description:	The participant writes a daily report with his fellow traveller.

7. Monitoring, mentoring and support during the activity

7.1. Responsible persons at the hosting organisation

The following person(s) at the hosting organization are tasked with introducing the participant to their activities and tasks at the hosting organization, providing practical support, monitoring their learning progress, supporting them to achieve the expected learning outcomes, and helping them to integrate into the daily routines and the social context at the hosting organization.

Full name:	
Job title:	
Email:	
Phone number(s):	
Responsibilities:	

7.2. Responsible persons at the sending organisation

The following person(s) at the sending organization are tasked with following the participants' progress and providing content or practical support from the side of the sending organization.

Full name:	
Job title:	
Email:	
Phone number(s):	
Responsibilities:	

7.3. Mentoring and monitoring arrangements

As a minimum, the monitoring and mentoring arrangements will include the following activities:

- Regular participant meetings with review of learning outcomes and exchange of information on completed tasks.
- Coordination between the main contact person of the sending institution and the mentors of the host institution.
- Self-reflection of the participant and individual evaluation of the learning success.

8. Evaluation of learning outcomes

After the mobility activity, the participant's learning outcomes will be assessed in the following way:

Evaluation format:
The participant reflects on and documents the gain in competence based on self-assessments before and after mobility. An increase of at least one grade level is expected.

Evaluation criteria:
The school grades compared to before and after mobility are used as a criterion. An increase of one grade level in at least one category is expected.

Evaluation procedures:
The participant evaluates based on self-assessments. In addition, the main contact person evaluates the participant report after the mobility has been carried out and reflects on any recognizable deviations with the participant or the receiving institution.

9. Recognition of learning outcomes

The learning outcomes attained by the participant will be recognized in the following way:

Recognition conditions:

Formal recognition of learning outcomes is provided for in the "Learning Agreement" document.

Recognition procedures:

The sending institution shall be responsible for recognition in accordance with the above procedure.
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Recognition documentation:

The learning outcomes are recognised through the "Learning Agreement" document. This will be handed over to the participant as an original or as a copy and will also be archived in the project documents.

10. Signatures

The signatories confirm that they understood and approve the content of this agreement.

Participant	
Full name:	
Date and place:	
Signature:	

For sending organisation	
Full name:	
Position:	
Date and place:	
Signature:	

For hosting organisation	
Full name:	
Position:	
Date and place:	
Signature:	